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# How to Choose a Site Activity

Key tips for navigating ISIC Codes and selecting site activities, products and services for your business and supply chain.

# This document will help you to:

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1. Select the most appropriate **site activity** (or activities) for your business in **Site Information** on Sedex Advance.
2. Find the **products and services** you use for the **Supply Chain Management** section in the **Sedex SAQ**.

**TIP!** Use the full [ISIC list](#) to find the correct activity code.

# 1. Selecting a Site Activity

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When you **create or edit a site**, you have to select a **Primary Site Activity** using a search and drop-down list.

1. Type your business' main activity into the search bar. If you have more than one activity, your primary activity is the one that provides the most value added.
2. Scroll through the list to select a product or class of products.
3. If you cannot find your activity, go to the full [ISIC list](#) to search for the correct code.
4. If your business carries out **more than one activity**, click  to select a **second activity**.

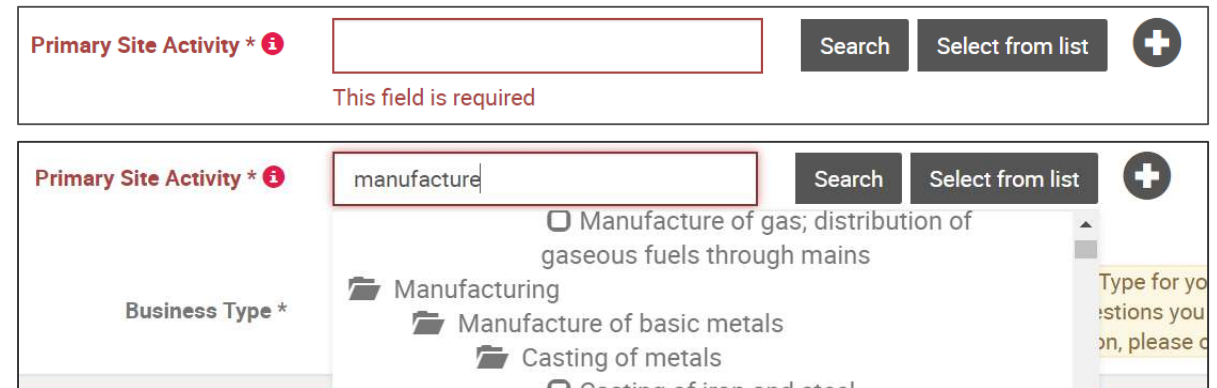
**TIP!** Use Ctrl+F in the ISIC document to search for a keyword.  
This can help you find your correct activity code.

**Business Type** is automatically applied according to the activity you select. This selection ensures relevant questions are presented to you in the Self-Assessment Questionnaire (SAQ).

# Step-by-step Site Activity selection

1. In Sedex Advance, go to Company > My Company and either click “Add Site” or select the name of the site you want to edit.
2. Next to **Primary Site Activity**, type what your business does in the search bar.

**TIP!** If you know your ISIC numeric code, enter the code here and it will show you the relevant activity.



Primary Site Activity \* ⓘ

This field is required

Search Select from list +

Primary Site Activity \* ⓘ


manufacture

Search Select from list +

Business Type \*

- Manufacturing
  - Manufacture of basic metals
    - Casting of metals

Type for your suggestions you on, please c

3. Scroll through the list and find the correct product or product class. Click  to add a second site activity if the site has more than one function.
4. Go to the [ISIC document](#) to get the **full list of activities and products** if you are having difficulty in finding your activity or want more information on a product class.
5. Check that auto-selected **Business Type** is appropriate. You can change your activity selection if you think that this is incorrect.

# Examples: I...[do X]... what site activity should I pick?

## Buy in fresh produce for sale in wholesale markets:

- a. Search for: "wholesale"
- b. Select: "Wholesale of food, beverages and tobacco products"

## Am an employment agency:

- a. Search for "employment"
- b. Select: "Activities of employment placement agencies" or "Temporary employment agency activities".

## Make leather footwear:

- a. Search for "manufacture" and scroll to "manufacture of leather and related products"
- b. Select: "manufacture of footwear"


## Transport construction materials:

- a. Search for "transport"
- b. Select: "Freight transport by road"

[Click here for full ISIC list](#)

## FAQ: My business carries out multiple functions and does not fit into one category. Which activity should I select?

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You should enter one function as the primary activity (whichever one provides the most added value), then click  to enter a 'secondary activity'.

**TIP!** Your **primary site activity** is the activity where there is the **most value added**. See p.22 in the [ISIC document](#) for guidance.

## 2. Selecting your suppliers' products and services

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The **Supply Chain Management** section of the SAQ asks about your own supply chain. Depending on your business, you may be asked to select the products and services you get from your suppliers in different locations.

1. In the Country and Product table, search and select the name of the product or service. You can add multiple products to one country.
2. If you cannot find the product or service you want, go to the [ISIC list](#) to find the correct terms to use. If the product or service is not part of the ISIC list, please select "Other (not listed)".

[Click here for full ISIC list](#)

# Step-by-step product and service selection

409102515. How many different countries do you source from?

1-5

409102516. Which countries do you source from? Please select all applicable answers.

- ☐ Bhutan
- ☒ Bolivia, Plurinational State of
- ☐ Bonaire, Sint Eustatius and Saba
- ☐ Bosnia and Herzegovina

1. Select countries where your suppliers are located

409110547. Please select the product(s) and services that you purchase from each country.

COUNTRY	PRODUCT
Bolivia	<div><input type="text" value="cereal"/><div>Search</div></div> <div><div><div><div></div><div>Agriculture, forestry and fishing</div></div><div><div><div></div><div>Crop and animal production, hunting and related service activities</div></div><div><div><div></div><div>Growing of non-perennial crops</div></div><div><div><div></div><div>Cereals (except rice)</div></div></div></div></div></div></div>

2. Type name of product or service class in search bar

3. Continue to search and select multiple items (if required)

COUNTRY	
Bolivia	<div><input type="text"/><div>Search</div></div> <div><div>Blueberries</div><div>Cereals (except rice)</div></div>



# FAQ: How do I answer questions in **About My Supply Chain** if I am a primary producer and don't source any goods?

If you are at the primary producer level (see table on p.10) and do not have anyone supplying you with goods, you can select “**Not applicable – we supply primary materials**” in About My Supply Chain.

If you have services providers that support your primary production activities, you can enter the number and location of sourcing countries and then select the “**Support activities**” option in the table.

## Example: agriculture

409110547. Please select the product(s) and services that you purchase from each country.

COUNTRY	PRODUCT
Poland	<input type="text" value="agriculture"/>
Germany	<ul style="list-style-type: none"><li><input type="checkbox"/> Support activities to agriculture and post-harvest crop activities<ul style="list-style-type: none"><li><input type="checkbox"/> Other post-harvest crop activities</li><li><input type="checkbox"/> Seeds for propagation</li><li><input type="checkbox"/> Support activities for animal production</li><li><input type="checkbox"/> Support activities for crop production</li></ul></li></ul>

## Example: mining

409110547. Please select the product(s) and services that you purchase from each country.

COUNTRY	PRODUCT
Poland	<input type="text" value="mining"/> <ul style="list-style-type: none"><li><input type="checkbox"/> Mining support service activities<ul style="list-style-type: none"><li><input type="checkbox"/> Support activities for other mining and quarrying</li><li><input type="checkbox"/> Support activities for petroleum and natural gas extraction</li></ul></li><li><input type="checkbox"/> Other mining and quarrying<ul style="list-style-type: none"><li><input type="checkbox"/> Mining and quarrying n.e.c.</li></ul></li></ul>

**TIP!** Check the [ISIC List](#) to see if “support activities” is applicable.

# ISIC Codes for primary production activities

011	Growing of Non-Perennial Crops	016	Support activities to agriculture and post-harvest crop activities	06x	Extraction of crude petroleum and natural gas
012	Growing of Perennial Crops	02x	Forestry and logging	07x	Mining of metal ores
013	Plant Propagation	03x	Fishing and Aquaculture	08x	Other mining and quarrying
014	Animal production	05x	Mining of coal and lignite		
015	Mixed farming				

If you are at the primary producer level (i.e. your site falls under one of the above ISIC activities) and do not have anyone supplying you with goods, you can select “**Not applicable – we supply primary materials**” in the About My Supply Chain section.

**TIP!** Check the [ISIC List](#) to see if “**Support activities**” in your industry are applicable for this question

# Remember!

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If you need guidance on finding an activity, see the [ISIC Guidance](#) document, which provides all the information.

Search for your activity and product directly in the document (Ctrl+F), where you can see full details on what is and isn't included in that category.

[Click here for full ISIC list](#)